



ANDERSON PRIMARY SCHOOL

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28 December 2022

Dear Parents/Guardians of P1 Students,

A very warm welcome to all our incoming P1 students, parents and guardians to our Anderson Family. Before school starts on 3 Jan 2023, I would like to update you about school reopening and other school matters.

1. A Special Welcome: Vice-Principals Mr Thomas Boh and Ms Jasmine Tan

Anderson Primary School warmly welcomes Mr Thomas Boh (VP EO) and Ms Jasmine Tan (VP Admin), both of whom were posted to our school with effect from 15 Dec 2022. Mr Boh and Ms Tan have had many years of school leadership experience. Mr Boh was posted from Woodlands Ring Primary School, where he had served as the VP (EO) for nine years, while Ms Tan was posted from Si Ling Primary School, where she had served as VPA for eight years.

Mr Boh and Ms Tan will be supporting me in leading the school to provide authentic platforms for Andersonians to internalise and demonstrate good habits and values and shine the Anderson LIGHT. To understand more about our 2023 school theme and key directions, I'd like to invite you to read my 2023 Principal's Message published on our school website (<https://andersonpri.moe.edu.sg/about-us/principals-message-for-2023>).

2. First Day of School on 3 Jan 2023 (Tue)

2.1 Class Allocation

The school has previously informed you of your child's/ward's form class and the programme for the first day of school through Parents Gateway (PG). When you log into PG, you will also be able to check your child's/ward's class. The class is indicated below your child's/ward's name in PG.

2.2 Reporting Details

All P1 students are to report to school on 3 Jan 2023 (Tue).

Attire	School Uniform, with black shoes and black socks
Reporting Time	<ul style="list-style-type: none"> • <u>8.00 am for all P1 students</u> <p>Please take your child's/ward's temperature at home before he/she leaves for school. If he/she is feeling unwell, please do not send him/her to school.</p>
Reporting Venue	Respective classrooms on Level 1
Things to bring	<ul style="list-style-type: none"> • Money for recess (about \$2.50) or packed food from home • Storybook • Water bottle with name labelled • Pencil case with stationery and colour pencils

The curriculum time-table will be issued to your child/ward on 3 Jan (Tue), including the list of learning materials to bring for the rest of the week.

As there are limited parking lots within the school compound, all parents/guardians who drive are to park at the nearest HDB carparks opposite the school.

2.3 Programme for Parents/Guardians

After settling your child/ward in his/her classroom, all parents/guardians will be ushered to attend a curriculum briefing in the hall. The briefing will begin at 8.00 am. Please refer to the PG notification shared earlier for the detailed programme.

2.4 Dismissal Arrangements

Dismissal Time	12.00 noon	<p><u>Pick-up on foot:</u> Gates A and B will be open for parents'/guardians' pick up on foot.</p> <p><u>Pick up by vehicular drive-through:</u> Parents/Guardians can only drive into the school from about 12.20 pm.</p> <p>All students enrolled in our <u>school-based Student Care Centre (SCC)</u> will be brought to the covered basketball court to have their attendance taken by their SCC coaches. We would like all SCC students to be familiar with the SCC daily reporting routines. If you'd like to pick your child/ward up earlier, pls arrange separately with the SCC.</p>
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3. First Week of School from 4 Jan – 6 Jan (Wed – Fri)

All P1 - P6 students will report to school from 4 Jan (Wed). To facilitate all students' transition to the new school year, all students will go through Start Right!, a 1-day orientation programme on 4 Jan (Wed). Curriculum lessons will only begin from 5 Jan (Thu).

Please refer to Annex A for our 2023 school hours, arrival and staggered dismissal timings. Morning flag-raising will start punctually at 7.30 am, followed by first period curriculum lessons. Students are considered late for school if they arrive after 7.30 am. All students are encouraged to arrive by 7.20 am.

4. Storybook for Silent Reading

Before morning flag-raising at 7.30 am daily, all students are expected to read a book either in their respective classrooms or in the school hall. Please ensure that your child/ward brings a storybook to school daily.

Mon and Wed	Mother Tongue Language storybooks
Tue, Thu and Fri	English Language storybooks

5. Student Well-Being & Temperature-Taking Exercise on 11 Jan (Wed)

All P1 students will be issued with an Oral Digital Thermometer (ODT) within the first week of school. Please ensure that your child/ward brings a working thermometer to school daily. The school will be conducting a school-wide temperature-taking exercise on 11 Jan (Wed). All students are expected to take their temperatures with their personal thermometers to be reported to their Form Teachers.

If your child/ward feels unwell (e.g. sore throat, cough, fever and/or running nose), please keep your child/ward at home and bring him/her to see a doctor. If a medical certificate is issued, your child/ward can only return to school after the stipulated MC period.

If your child/ward has received a Covid-19 vaccination within 2 weeks before he/she attends school, please inform his/her Form Teacher about the date of vaccination. Your child/ward will be excused from any strenuous activities for 2 weeks from the day of vaccination.

6. CNY Celebrations on 20 Jan (Fri) – no early dismissal

There will be a school-based CNY celebration on 20 Jan (Fri). As it is not CNY Eve, there is no change to school hours (i.e. from 7.30 am to 1.00 pm/1.10 pm). School will close for CNY on 23 Jan (Mon) and 24 Jan (Tue), and resume on 25 Jan (Wed).


7. EZLink School Smart Card Photo-Taking Exercise for P1 & P6 Students on 31 Jan (Tue)

The individual photo-taking exercise for P1 and P6 students will be held on 31 Jan (Tue). Students can come to school in their PE attire if they have PE lessons on that day.

8. Communication Channels

We remain committed to building a strong home-school partnership, working closely with parents/guardians to enrich the learning experiences of our students.

While teacher-parent communication is encouraged, teachers are not expected to provide their personal phone number to parents. We seek your understanding to use the following channels to communicate with our teachers.

S/N	Existing Communication Channels between School and Parents/Guardians	Remarks
1	Student Handbook 2023 & Class Dojo	Exchanging notes with teachers
2	School Email	anderson_ps@moe.edu.sg
3	School General Office	6456 0340
4	School Website	http://www.andersonpri.moe.edu.sg 
5	Emails with Teaching Staff	Email addresses can be found on school website
6	Emails with School Leaders and EXCO	Email addresses can be found on school website.
7	Face-to-face/virtual engagements	School briefings and Parent-Child-Teacher Conference (PCTC)
8	Letters to Parents through <i>Parents Gateway</i>	Letters to parents will be sent out <u>electronically</u> through <i>Parents Gateway (PG)</i> . Please ensure that you have on-boarded PG so that you can be kept updated on important school matters.

We also seek your understanding to only contact our teachers during school operating hours (weekdays during school terms from 7.30 am to 5.30 pm). Our teachers may only be able to respond on the next working day. You may contact the school's General Office for assistance if queries/requests made during working hours are urgent.

9. 2023 School Terms, Holidays & PSLE Dates

The school would also like to apprise parents of 2023 school terms, school and public holidays as well as PSLE dates. This is for your early information. However, should there be any changes to the dates, we will notify you closer to the actual dates. Please refer to **Annex B**.

10. (Reminder) Vehicular Access via Car Decals & Road Safety

For parents/guardians who wish to have vehicular access to the school compound for picking up/dropping off your child/ward, kindly be reminded that you will need to display a registered serialised car decal prominently on the windscreen of your vehicle. For those who have yet to register, please do so by completing a short road safety quiz at <https://go.gov.sg/roadsafetyquiz> or access the quiz via the QR code.



You will be prompted to submit the car decal application form only after you have completed and submitted the quiz. Our admin team will process the application and pass the car decal to your child/ward when it is ready.

11. Looking forward to a year of strong partnership with you. Wishing all parents/guardians a fulfilling and happy new year ahead.

Delia Hoo (Mdm)
Principal

1. School Hours for 2023

Day	School Hours	Reporting Time	Staggered Dismissal Time	Recess/ Snack & Lunch Breaks	Pick-up Time (by car)
Mon, Tue & Wed	7.30 am – 1.30 pm	7.20 am	<ul style="list-style-type: none"> • P1, P2, all students taking sch bus & attending SCC: 1.30 pm • All other students from P3 – P6: 1.40 pm 	<u>Staggered Recess:</u> P1: 8.30 – 9.00 am P2: 9.00 – 9.30 am P6: 9.30 – 10.00 am P3: 10.00 – 10.30 am P4: 10.30 – 11.00 am P5: 11.00 – 11.30 am	1.50 pm
Thu & Fri	7.30 am – 1.00 pm	7.20 am	<ul style="list-style-type: none"> • P1, P2, all students taking sch bus & attending SCC: 1.00 pm • All other students from P3 – P6: 1.10 pm 	<u>In-Class Snack Break:</u> P3, P4, P5: 8.30 am P1, P2, P6: 12.00 pm	1.20 pm

2. More information on staggered dismissal times for 2023

	Mon	Tue	Wed	Thu	Fri	Dismissal Gates (pick up by foot)
<ul style="list-style-type: none"> • All P1 & P2 students • All students taking sch bus & attending SCC 	1.30 pm	1.30 pm	1.30 pm	1.00 pm	1.00 pm	<ul style="list-style-type: none"> • P1 dismissed at Gate B. • P2 dismissed at Gate C (Gate E for wet weather)
<ul style="list-style-type: none"> • All other P3 – P6 students 	1.40 pm	1.40 pm	1.40 pm	1.10 pm	1.10 pm	Gate A or Gate E

2023 School Terms, Holidays & PSLE Dates**A) School Terms for 2023**

Semester 1	
Term 1	(For P1) 3 Jan (Tue) to 10 Mar (Fri) (For P2 – P6) 4 Jan (Wed) to 10 Mar (Fri)
Term 2	20 Mar (Mon) to 26 May (Fri)

Semester 2	
Term 3	26 Jun (Mon) to 1 Sep (Fri)
Term 4	11 Sep (Mon) to 17 Nov (Fri)

B) School Vacation for 2023

Semester 1	
Between Terms 1 and 2	11 Mar (Sat) to 19 Mar (Sun)
Between Semesters 1 and 2	27 May (Sat) to 25 Jun (Sun)

Semester 2	
Between Terms 3 and 4	2 Sep (Sat) to 10 Sep (Sun)
At End of School Year	18 Nov (Sat) to 31 Dec (Sun)

C) Public Holidays & Scheduled School Holidays for 2023

Holiday	Date
New Year's Day	1 Jan (Sun) *2 Jan (Mon) will be a public holiday.
Chinese New Year	22 Jan (Sun) and 23 Jan (Mon) *24 Jan (Tue) will be a public holiday.
Good Friday	7 Apr (Fri)
Hari Raya Puasa	22 Apr (Sat) *24 Apr (Mon) will be a school holiday and a designated day off-in-lieu, school will be closed including the General Office and Student Care Centre.
Labour Day	1 May (Mon)
Vesak Day	2 Jun (Fri)
Hari Raya Haji	29 Jun (Thu)
Youth Day	2 Jul (Sun) *3 Jul (Mon) will be a school holiday.
National Day	9 Aug (Wed) *10 Aug (Thu) will be a school holiday.
Teachers' Day	1 Sep (Fri)
Children's Day	6 Oct (Fri)
Deepavali	12 Nov (Sun) *13 Nov (Mon) will be a public holiday.
Christmas Day	25 Dec (Mon)

For information on the school terms and school/public holidays 2023, you may visit this web link: <https://www.moe.gov.sg/news/press-releases/20221019-school-terms-and-holidays-for-2023>

D) PSLE 2023 and School Closure due to PSLE

National Exam	Exam Dates	Remarks
PSLE Oral Examinations	15 Aug (Tue) – 16 Aug (Wed)	School will be closed; P1 to P5 students do not report to school.
PSLE Listening Comprehension	15 Sep (Fri)	School will be closed; P1 to P5 students do not report to school.
PSLE Written Exams	28 Sep (Thu) – 4 Oct (Wed)	There will be Home-Based Learning (HBL) for P1 – P5 levels. More details will be shared nearer the dates.
PSLE Marking Exercise	16 Oct (Mon) – 18 Oct (Wed)	School will be closed; all students do not report to school.

The national examination dates may be subjected to changes and parents will be informed of any changes.